



70 HARBOR ROAD  
PORT WASHINGTON, NEW YORK  
11050

TEL: (516) 944-6100  
FAX: (516) 944-3652

WWW.PWWPCD.US

PORT WASHINGTON WATER POLLUTION CONTROL DISTRICT  
**APPLICATION FOR PERMIT TO DISCONNECT**

**APPLICANT INFORMATION:**

Applicant Name: \_\_\_\_\_  Owner or  Lessee of \_\_\_\_\_  
Company Name/Affiliation (if applicable): \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**SITE INFORMATION:**

Site Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Town/Village: \_\_\_\_\_  
Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lots: \_\_\_\_\_

**LICENSED PLUMBER INFORMATION:**

Company Name: \_\_\_\_\_  
Licensed Plumber's Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Contact: \_\_\_\_\_  
License Number: \_\_\_\_\_ Issuing Number: \_\_\_\_\_

THE APPLICANT AND ANY PERSON OR FIRM EMPLOYED TO PERFORM THE WORK SHALL ABIDE BY ALL PROVISIONS OF THE RULES AND REGULATIONS OF THE PORT WASHINGTON WATER POLLUTION CONTROL DISTRICT, AND MUST HAVE FILED WITH THE DISTRICT A PROPERLY EXECUTED BOND IN THE AMOUNT OF FIFTY THOUSAND DOLLARS (\$50,000.00), AND PROVIDE INSURANCE PER THE ATTACHED MINIMUM REQUIREMENTS.

**TYPE OF WORK TO BE PERFORMED:**

- Disconnect/Connect Combo  
 Temporary Disconnect  Permanent Disconnect  
(Please complete the attached proposed sanitary service disconnection sketch)

**PERMIT APPLICATION "DEPOSIT-FOR-COST":** "Deposit-for-Cost" is utilized for any District expenses associated with plan review, inspections, regulatory reporting, and administrative tasks. Any funds not utilized will be returned to the applicant following issuance of the permit. Should additional funds be required beyond the initial "Deposit-for-Cost", all work shall cease until required funds are received from the applicant.

\$1,000 \_\_\_\_\_ Disconnection  \$0 \_\_\_\_\_ Part of Disconnect/Connect Permit

**PAYABLE BY CHECK OR MONEY ORDER TO: PORT WASHINGTON WATER POLLUTION CONTROL DISTRICT**

**FOR DISTRICT USE ONLY**

Application DFC: \_\_\_\_\_ Check Number: \_\_\_\_\_ Check Date: \_\_\_\_\_  
Application Received by: \_\_\_\_\_ Date: \_\_\_\_\_  
Investigated by: \_\_\_\_\_ Date: \_\_\_\_\_  
Building Permit, from Town or Village of: \_\_\_\_\_ Date: \_\_\_\_\_  
Sewer Permit # \_\_\_\_\_ Issued by: \_\_\_\_\_ Date: \_\_\_\_\_  
Work Inspected by: \_\_\_\_\_ Date: \_\_\_\_\_  
Type Building \_\_\_\_\_ Extension \_\_\_\_\_

# PORT WASHINGTON WATER POLLUTION CONTROL DISTRICT – PORT WASHINGTON, NEW YORK

## PERMIT ISSUED UPON ACCEPTANCE OF THIS APPLICATION WILL BE SUBJECT TO THE FOLLOWING CONDITIONS:

1. SUBMISSION OF AN ACCEPTABLE SKETCH (USE ATTACHED "PROPOSED SANITARY SERVICE CONNECTION SKETCH") OF THE PROPOSED BUILDING LATERAL CONNECTION.
2. THE INSTALLER SHALL ABIDE BY ALL PROVISIONS OF THE ORDINANCES, RULES AND REGULATIONS, AND STANDARD SPECIFICATIONS AND DETAILS OF THE PORT WASHINGTON WATER POLLUTION CONTROL DISTRICT.
3. THIS PERMIT SHALL NOT RELIEVE THE PERMITTEE OR INSTALLER FROM OBTAINING ANY ADDITIONAL PERMITS REQUIRED BY LAW, ORDINANCE, OR REGULATION OF NEW YORK STATE, NASSAU COUNTY, TOWN OF NORTH HEMPSTEAD OR INCORPORATED VILLAGE.
4. THE PERMITTEE SHALL MAINTAIN THE BUILDINGS SEWER LATERAL TO THE SEWER MAIN INCLUDING THE CONNECTION TO THE SEWER MAIN.
5. ALL WORK MUST BE PERFORMED IN THE PRESENCE OF A PORT WASHINGTON WATER POLLUTION CONTROL DISTRICT REPRESENTATIVE AND NO WORK SHALL BE COVERED PRIOR TO INSPECTION AND ACCEPTANCE BY THE DISTRICT.
6. SHEETING AND SHORING IS REQUIRED ON ALL TRENCHES GREATER THAN 5 FEET IN DEPTH PER OSHA/REGULATORY REQUIREMENTS.
7. POINT OF CONNECTION SHALL BE DETERMINED BY THE PORT WASHINGTON WATER POLLUTION CONTROL DISTRICT.
8. PERMIT MUST BE KEPT ON THE PREMISES, AVAILABLE FOR EXHIBITION AT ALL TIMES DURING THE CONSTRUCTION OF THE WORK AND SHALL BECOME VOID UNLESS THE CONNECTION IS MADE WITHIN THIRTY (30) DAYS FROM THE DATE OF ISSUANCE. NO REFUND WILL BE MADE FOR PERMITS ISSUED AND NOT USED WITHIN THE GIVEN TIME FRAME.
9. THE PERMITTEE SHALL NOTIFY THE PORT WASHINGTON WATER POLLUTION CONTROL DISTRICT IMMEDIATELY IN THE EVENT OF ANY ACCIDENT, CHANGE OF CONDITIONS OR OTHER OCCURRENCE THAT OCCASIONS DISCHARGE TO THE STREET SEWER. FAILURE TO COMPLY WITH THIS CONDITION SHALL VOID THIS PERMIT.
10. CESSPOOLS, SEPTIC TANKS OR OVERFLOW POOLS ARE NOT ALLOWED TO BE PUMPED, DRAINED OR DISCHARGED INTO THE STREET SEWERS. ABANDONED CESSPOOLS, SEPTIC TANKS OR OVERFLOW POOLS ARE TO BE PUMPED OUT AND BACKFILLED WITH CLEAN FILL IN ACCORDANCE WITH NASSAU COUNTY HEALTH DEPARTMENT REQUIREMENTS.
11. THE PORT WASHINGTON WATER POLLUTION CONTROL DISTRICT MAKES NO WARRANTY WITH REGARD TO THE LOCATION OF THE BUILDING LATERAL OR POINT OF CONNECTION. THE LOCATION OF THE AFOREMENTIONED SHALL BE THE SOLE RESPONSIBILITY OF THE PERMITTEE.
12. ALL INSPECTIONS MUST BE REQUESTED IN WRITING AND BE SCHEDULED WITH THE PORT WASHINGTON WATER POLLUTION CONTROL DISTRICT NO LESS THAN FORTY-EIGHT (48) HOURS IN ADVANCE.
13. THE PERMITTEE WILL BE RESPONSIBLE FOR ANY COSTS INCURRED BY THE DISTRICT RESULTING FROM THE ACTIONS OF THE PERMITTEE OR HIS CONTRACTOR(S) WHILE PERFORMING WORK UNDER THIS PERMIT. SHOULD THE SCOPE OF THE PROPOSED WORK REQUIRE REVIEW OF PLANS AND/OR ON SITE INSPECTION BY THE DISTRICT'S CONSULTING ENGINEER, THE COST OF THIS WORK WILL BE THE RESPONSIBILITY OF THE PERMITTEE. THE DECISION AS TO WHETHER THE CONSULTANT'S SERVICES ARE REQUIRED WILL BE MADE SOLELY AT THE DISCRETION OF THE DISTRICT, AND THE PERMITTEE WILL BE SO ADVISED.
14. THE CONTRACTOR SHALL INDEMNIFY AND HOLD THE PORT WASHINGTON WATER POLLUTION CONTROL DISTRICT HARMLESS AGAINST ANY CLAIM OF LIABILITY OR LOSS INCLUDING THE COST OF DEFENSE FOR PERSONAL INJURY OR PROPERTY DAMAGE RESULTING FROM OR ARISING DIRECTLY OR INDIRECTLY OUT OF OR RESULTING FROM THE PERMIT HOLDERS/LICENSEE OPERATIONS WITHIN THE PORT WASHINGTON WATER POLLUTION CONTROL DISTRICT INCLUDING LOSSES ARISING OUT OF THE NEGLIGENT ACTS OR OMISSIONS OF THE CONTRACTOR, ITS SERVANTS OR AGENTS, AND ANY SUBCONTRACTORS, ITS SERVANTS OR AGENTS.

THE OWNER OR LESSEE (PERMITTEE) AND THE LICENSED PLUMBER OR APPROVED CONTRACTOR, (INSTALLER) HAVE READ THE ABOVE CONDITIONS AND ALL OF THE RULES AND REGULATIONS OF THE PORT WASHINGTON POLLUTION CONTROL DISTRICT COMPLETELY AND THOROUGHLY. THESE CONDITIONS WILL GOVERN THE INSTALLATION AND OPERATIONS OF THE SANITARY SEWER BY THE PERMITTEE AND APPEAR ON THE FACE OF THE PERMIT WHEN ISSUED. THE PERMITTEE AND LICENSED PLUMBER OR APPROVED CONTRACTOR WILL BE HELD LEGALLY RESPONSIBLE FOR THE ADHERENCE TO ALL OF THESE CONDITIONS, AND ALL ORDINANCES, RULES, AND REGULATIONS OF THE PORT WASHINGTON WATER POLLUTION CONTROL DISTRICT.

---

### OWNER

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ (If Not Individual Owner, Give Title) \_\_\_\_\_

Address of Owner or Lessee \_\_\_\_\_ City of Owner or Lessee \_\_\_\_\_ State of Owner or Lessee \_\_\_\_\_ Zip Code of Owner or Lessee \_\_\_\_\_ Telephone No. \_\_\_\_\_

---

### PLUMBER OF CONTRACTOR

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
Licensed Plumber

Address of Owner or Lessee \_\_\_\_\_ City of Owner or Lessee \_\_\_\_\_ State of Owner or Lessee \_\_\_\_\_ Zip Code of Owner or Lessee \_\_\_\_\_ Telephone No. \_\_\_\_\_

**DISCHARGE INTO ANY BUILDING SEWER OR PORTION OF THE WASTEWATER FACILITIES OF THE DISTRICT OF STORMWATER, SURFACE WATER, GROUNDWATER, ROOF RUNOFF, SUBSURFACE DRAINAGE, UNPOLLUTED COOLING WATER OR POLLUTED INDUSTRIAL WASTE IS PROHIBITED.**



70 HARBOR ROAD  
PORT WASHINGTON, NEW YORK  
11050

TEL: (516) 944-6100  
FAX: (516) 944-3652

[WWW.PWWPCD.US](http://WWW.PWWPCD.US)

## PORT WASHINGTON WATER POLLUTION CONTROL DISTRICT

### DISCONNECT PERMIT SKETCH DIRECTIONS

#### Temporary Disconnect

- Building lateral shall be removed and replaced from the original point of connection at the existing sewer main to a minimum of five feet inside the property line.
- Sketch location of existing sanitary service (building lateral) to be removed and replaced from the existing sewer main to the existing building. Fill out all requested information and indicate length/size of new piping and any fittings, couplings, etc., that are required.
- Indicate location of water service and distance from proposed sanitary service. Note whether the water service is to be replaced or if existing water service is to remain. If the water service is to be replaced, show the new/proposed water service.
- Indicate the distance between the point of termination of the new building lateral (approximately 5'-0" inside the new property line) and the face of the new building. Include location of water service and distance from proposed sanitary service.
- Provide flexible cap at pipe termination. Encase cap in concrete.

#### Permanent Disconnection

- In the event that a building is to be permanently abandoned demolished or the Certificate of Occupancy is withdrawn the connection to the public sewer is to be disconnected at the original point of connection at the existing sewer main and a flexible cap shall be installed and encased in concrete.

NAME (LICENSED PLUMBER): \_\_\_\_\_

DATE: \_\_\_\_\_

DISCONNECTION TYPE:

- TEMPORARY DISCONNECTION TO EXISTING MAIN
- PERMANENT DISCONNECTION TO EXISTING MAIN

SERVICE PIPE MATERIAL:

- 5" EXTRA HEAVY CAST IRON
- 6" CLASS 53 DUCTILE IRON
- 6" PVC DR-18

DEPTH OF SERVICE PIPE AT HOUSE: \_\_\_\_\_

DEPTH OF SERVICE PIPE AT CONNECTION: \_\_\_\_\_

DEPTH OF SERVICE AT MAIN: \_\_\_\_\_

SERVICE PIPE SLOPE: \_\_\_\_\_

SEWER MAIN SIZE/MATERIAL: \_\_\_\_\_

REFER TO DISTRICT SPECIFICATIONS/ILLUSTRATIONS.

DIRECTIONS: REFER TO ATTACHED "DISCONNECT PERMIT" SKETCH DIRECTIONS"

**PROPERTY INFORMATION:**

ADDRESS: \_\_\_\_\_

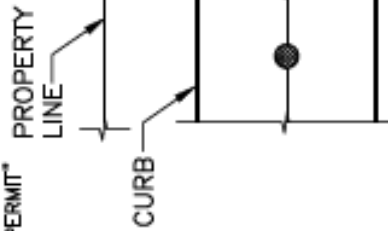
\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

BUILDING OUTLINE



EXISTING SEWER MAIN  
EXISTING SEWER MANHOLE

PORT WASHINGTON WATER POLLUTION CONTROL DISTRICT

SCALE: N.T.S.

### PROPOSED SANITARY SERVICE DISCONNECTION SKETCH

D&B NO. 0279

AUGUST 2016

**PORT WASHINGTON WATER POLLUTION CONTROL DISTRICT  
OWNER'S RELEASE**

THE UNDERSIGNED HEREBY ACKNOWLEDGES THAT HE/SHE IS THE OWNER OF

\_\_\_\_\_,  
SECTION \_\_\_\_\_, BLOCK \_\_\_\_\_, LOT (S) \_\_\_\_\_

I HAVE REQUESTED THAT THE PORT WASHINGTON WATER POLLUTION CONTROL DISTRICT ("DISTRICT") ATTEMPT TO LOCATE THE SEWER SPUR FOR MY PREMISES.

THE DISTRICT WILL MAKE EVERY REASONABLE EFFORT TO ACCURATELY MARK THE LOCATION OF THE SEWER SPUR AS IT IS SHOWN ON ENGINEERING DRAWINGS PROVIDED TO THE DISTRICT AT THE TIME THAT THE SEWERS WERE ORIGINALLY CONSTRUCTED.

THE UNDERSIGNED ACKNOWLEDGES, HOWEVER, THERE ARE TIMES WHEN LOCATION OF THE SPUR IS EITHER DIFFICULT OR NOT PRECISE. THE UNDERSIGNED FURTHER ACKNOWLEDGES THAT IT IS THE OWNER'S RESPONSIBILITY TO UNCOVER AND LOCATE THE SEWER SPUR FOR HIS/HER PREMISES. CONSEQUENTLY, THE UNDERSIGNED WILL NOT HOLD THE DISTRICT RESPONSIBLE FOR ANY DAMAGE OR EXPENSE THAT MAY BE INCURRED DUE TO THE DISTRICT'S INABILITY TO ACCURATELY MARK THE LOCATION OF THE SEWER SPUR.

\_\_\_\_\_  
OWNER OF PREMISES

\_\_\_\_\_  
DATE

PERMIT # \_\_\_\_\_