

RESOLUTION 1-10 OF 2026
STANDARD WORK DAY RESOLUTION

WHEREAS, the Commissioners of the Port Washington Water Pollution Control District are eligible to participate in the New York State Retirement System; and

WHEREAS, the New York State Comptroller has been delegated the authority to promulgate rules and regulations for the reporting of service and salary information for all system participants under Retirement and Social Security Law §34; and

WHEREAS, the Comptroller has previously adopted reporting rules in 2 NYCRR 315; and

WHEREAS, the Comptroller has now promulgated amended reporting rules for “elected and appointed officials” under 2 NYCRR 315.4 effective January 1, 2026; and

WHEREAS, the District is covered by these new rules by virtue of the elected positions of its three Commissioners;

NOW THEREFORE, in compliance with the Comptroller’s Reporting Rules and upon motion duly made and seconded, be it

Unanimously Resolved as follows:

FIRST, the standard work day for the elective office of District Commissioner for the purposes of retirement reporting shall be six (6) hours per day;

SECOND, records of the actual hourly time worked by the elected Commissioners shall be utilized for reporting time earned in the retirement system and these written time records shall be maintained by the District.

THIRD, the elected officials encompassed by the standard six (6) hour workday and their respective term expiration dates are as follows:

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Time Keeping System	Days/Month (based on Record of Activities)
Commissioner	Arduino Marinelli	6 Hrs/day	01/01/25-12/31/27	Y	n/a
Commissioner	Joseph D’Alonzo	6 Hrs/day	01/01/26-12/31/28	Y	n/a
Commissioner	Melanie Cassens	6 Hrs/day	01/01/24-12/31/26	Y	n/a

FOURTH, a copy of this resolution shall be posted on the District’s official website or signboard for a minimum of thirty (30) days;

FIFTH, after said thirty (30) day posting period has expired, a certified copy of this resolution and an affidavit of posting shall be filed with the New York State Comptroller.

I do hereby certify that the foregoing is a true and correct copy (duplicate original) of the minutes of a meeting of the Board of Commissioners of the Port Washington Water Pollution Control District held at the District Office on January 6, 2026.

Melanie Cassens, Commissioner