

A regular meeting of the Board of Commissioners of the Port Washington Water Pollution Control District was held at the District Office on Tuesday, January 13, 2026, at 8:00 a.m.

Present: Melanie Cassens, Chairperson
Arduino (Eddy) Marinelli, Treasurer
Joseph D’Alonzo, Secretary and Assistant Treasurer

Also present were Windsor Kinney, Superintendent, Gregory W. Carman, Jr., District’s Attorney, Joseph H. Marturano and Olga Mubarak, District’s Engineers, and Giovanna DiFiore, Business Manager.

Commissioner Cassens opened the meeting at 8:00 a.m.

Approval of Minutes and Abstract

The minutes of the January 6, 2026, meeting were reviewed and ordered filed with the District Office and with the Town Clerk.

The Weekly Abstract of Transactions and claims for January 13, 2026, with the total disbursement amount of \$37,343.45, were reviewed, approved, and ordered filed.

Review of Weekly Operating Results

The Board reviewed the weekly operating results report from the Superintendent.

General Correspondence

Public Comment

Comments from the public were heard.

Contract No. 133 – WWTP Main Electrical Switchgear Replacement

RESOLUTION 1-16 OF 2026

SEALED BID OPENING FOR

CONTRACT No. 133 – WWTP Main Electrical Switchgear Replacement

On motion made by Commissioner Cassens, seconded by Commissioner D’Alonzo, duly adopted on roll call: Cassens, Aye; Marinelli, Aye; D’Alonzo Aye; it was resolved to waive the reading of the affidavit of publication and open the sealed bids received for Contract No. 133 – WWTP Main Electrical Switchgear Replacement at 8:30 a.m.

A tabulation sheet listing the bidders and their proposals is as follows:

<i>Bidder's Name & Address</i>	<i>Bid Deposit</i>	<i>Amount of Bid</i>
Name : LEB Electric Address : 21 Seabro Avenue Amityville, NY 11701	5%	\$3,044,750.00

Name : Eldor Contracting Address : 30 Corporate Drive Holtsville, NY 11742	5%	\$3,123,235.00
Name : Hinck Electric Contractor Inc Address : 75 Orville Dr, Suite 1 Bohemia, NY 11716	5%	\$3,195,254.80
Name : Thomas Novelli Contracting Corp. Address : 41 Sarah Drive Farmingdale, NY 11735	5%	\$760,750.00
Name : G & M Earth Moving Inc. Address : 345 Ellsworth Street Holbrook, NY 11741	5%	\$656,000.00
Name : Welsbach Electric Address : 300 Newtown Road Plainview, NY 11803	5%	\$3,254,800.00
Name : Bancker Electric Address : 171 Freeman Avenue Islip, NY 11751	5%	\$3,576,667.00
Name : Philip Ross Industries, Inc. Address : 88 Duryea Road Melville, NY 11747	5%	\$819,375.00

Contract No. 136-Administration Building and Laboratory Upgrade

Upon a motion duly made Commissioner Cassens, seconded by Commissioner D’Alonzo, duly adopted on roll call: Cassens, Aye; Marinelli, Aye; D’Alonzo Aye; it was resolved to advertise for the Administration Building and Laboratory Upgrade contract bid for Contract 136. The sealed bid opening date is set for February 24, 2026.

**Resolution 1-17 OF 2026 Resolution Authorizing Advertising and Call for Bids
For Administration Building and Laboratory Upgrade**

RESOLVED, that the Board does hereby authorize advertising and call for bids for Administration Building and Laboratory Upgrade in the District offices.

Village of Manorhaven

Flow history January through December 2025 was reviewed by the Board and the engineer. It was reported that Commissioner Cassens, Commissioner D'Alonzo and Superintendent Kinney attended the Village of Manorhaven's meeting and forum held on January 7, 2026. Superintendent Kinney provided the public information regarding the main breaks that occurred on January 1 and January 2, 2026.

Salary Plan

Salary Plan was reviewed and approved unanimously by the Board of Commissioners.

Personnel

Authorized signature forms from the Nassau County Civil Service Commission were signed by Melanie Cassens.

A letter dated January 13, 2026, from the Business Manager to the Nassau County Civil Service Commission listing new chairperson and commissioners of the District, was read and ordered filed.

Banking

Change in Authorized Signers Form with Capital One Bank was signed and executed by Commissioner D'Alonzo.

Funds Transfer Facsimile Authorization Agreement, Signature Card, Security Authentication Form, Banking Resolution and Certificate of Authorized Persons with Flushing Bank were signed and executed by the commissioners.

Contract No. 133 – WWTP Main Electrical Switchgear Replacement

The Board reviewed the agreement for additional design services for the WWTP Main Electrical Switchgear Replacement and provide a report.

Upon a motion duly made Commissioner Cassens, seconded by Commissioner Marinelli, duly adopted on roll call: Cassens, Aye; Marinelli, Aye; D'Alonzo Aye; it was resolved to approve the additional design services proposal for the not-to-exceed amount of three hundred seventy-three thousand dollars (\$373,000.00).

RESOLUTION 1-18 OF 2026**Resolution authorizing D&B Engineers and Architects, Inc. to Proceed with Additional Design Services for the WWTP Main Electrical Switchgear Replacement**

Design Services – not to exceed \$22,000

Design Services during Construction – not to exceed \$95,000

Construction Management - not to exceed \$278,000

General Activities

Windsor Kinney, Superintendent, reported that new sump pump and valves were installed in Pump Station F. Check valves were inspected in Pump Station E, and the sump pumps were evaluated. New lighting was installed in Pump Station K. Bioease was added

to the bad areas. Markouts were completed as needed. A new air compressor was installed in Headworks. The pump problems in Pump Station P were discussed. Discussion of pre-purchasing the pumps before the project to rehabilitate the pump station took place. The Board directed him to pre-purchase the pumps. The pumps will be included in the bidding specifications. A dye test was conducted at two residences on Webster Avenue and Adams in order to test the connection. The Village of Flower Hill has requested to join the District. Further study of flows will be needed. A letter to the Town notifying them of various sidewalk problems will be prepared. The UV banks' start and stop problems will be evaluated. A new sign for the front of the administration building was discussed and the Board selected a new design. Communication was received from cell tower company requesting information. A reminder will be sent to Bombay Kitchens.

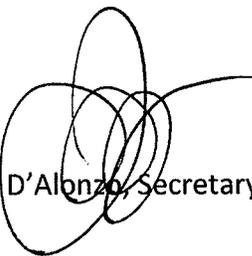
Commissioner Cassens asked to be excused from the meeting and left at 9:25 a.m.

Joseph H. Marturano, District's Engineer, reported that the the mercury minimization plan is in progress. The 503 report for sludge is in progress. The bacterial analysis study will be reviewed by Windsor. A meeting with St. Francis Hospital will be scheduled.

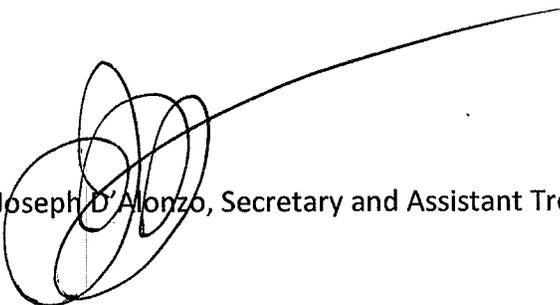
The regular meeting went into executive session 9:35 a.m. – 10:10 a.m.

Giovanna DiFiore, Business Manager, reported that year-end close and preparation for the year end audit is underway. A positive pay feature will be added to the Capital One treasury service, however, the pricing hasn't been provided yet. The spring borrowing deadline given by the Town is January 28th.

Commissioner Marinelli adjourned the meeting at 10:25 a.m.


Joseph D'Alonzo, Secretary and Assistant Treasurer

I do hereby certify that the foregoing is a true and correct copy (duplicate original) of the minutes of a meeting of the Board of Commissioners of the Port Washington Water Pollution Control District held at the District Office on January 13, 2026.


Joseph D'Alonzo, Secretary and Assistant Treasurer