

A regular meeting of the Board of Commissioners of the Port Washington Water Pollution Control District was held at the District Office on Tuesday, January 20, 2026, at 8:00 a.m.

Present: Melanie Cassens, Chairperson
Joseph D'Alonzo, Secretary and Assistant Treasurer

Also present were Windsor Kinney, Superintendent, Gregory W. Carman, Jr., District's Attorney, Joseph H. Marturano and Olga Mubarak, District's Engineers, and Giovanna DiFiore, Business Manager.

Commissioner Cassens opened the meeting at 8:00 a.m.

Approval of Minutes and Abstract

The minutes of the January 13, 2026, meeting were reviewed and ordered filed with the District Office and with the Town Clerk.

The Weekly Abstract of Transactions and claims for January 20, 2026, with the total disbursement amount of \$172,772.50, were reviewed, approved, and ordered filed.

Review of Weekly Operating Results

The Board reviewed the weekly operating results report from the Superintendent.

General Correspondence

Public Comment

Comments from the public were heard.

Appointment of Sargeant of Arms

Commissioner Cassens made a motion to appoint Windsor Kinney as Sargeant at Arms, seconded by Commissioner D'Alonzo, by roll call Cassens, Aye, and D'Alonzo, Aye.

Resolution 1-19 Resolution to Appoint Windsor Kinney as Sargeant at Arms

Appointment of Professionals

A letter dated January 13, 2026, from the Business Manager to the Deputy Town Clerk, Office of the Town Clerk, re: 2026 appointments, was read and ordered filed.

FOIL Request

FOIL request dated January 15, 2026, from Linda Arias of Construction Information Systems, to the Business Manager, requesting the unofficial as opened tabulation for the bid opening for Contract No. 133G&E WWTP Main Electrical Switchgear Replacement, was received, read, and ordered filed.

Grant Specialist

A letter dated January 15, 2026, from Catherine Fee, President of Empire Government Strategies, to the Superintendent requesting the District consider reengaging

Empire Government Strategies to assist the District securing government funding, was received, read, and ordered filed.

A retainer agreement dated January 15, 2026, from Catherine Fee, President of Empire Government Strategies, to the Superintendent was received, read, and ordered filed. The decision to retain Catherine Fee was tabled to a future board meeting.

Contract No. 133E – WWTP Main Electrical Switchgear Replacement

A letter dated January 19, 2026, from the District Engineer with a detailed Bid Summary and recommendation to award the contract to L.E.B. Electric, Ltd., for the bid amount of \$3,044,750.00, was received, read, and ordered filed.

RESOLUTION 1-20 OF 2026

**Resolution authorizing the Award of
Contract No. 133E – WWTP Main Electrical Switchgear Replacement**

Upon a motion duly made by Commissioner Cassens, seconded by Commissioner D’Alonzo, by roll call of Cassens, Aye, and D’Alonzo, Aye, it was resolved to award Contract No. 133E – WWTP Main Electrical Switchgear Replacement, for the bid amount of \$3,044,750.00.

Contract No. 133G – WWTP Main Electrical Switchgear Replacement

A letter dated January 19, 2026, from the District Engineer with a detailed Bid Summary and recommendation to award the contract to G&M Earth Moving Inc., for the bid amount of \$656,000.00, was received, read, and ordered filed.

RESOLUTION 1-21 OF 2026

**Resolution authorizing the Award of
Contract No. 133G – WWTP Main Electrical Switchgear Replacement**

Upon a motion duly made by Commissioner Cassens, seconded by Commissioner D’Alonzo, by roll call of Cassens, Aye, and D’Alonzo, Aye, it was resolved to award Contract No. 133G – WWTP Main Electrical Switchgear Replacement, for the bid amount of \$656,000.00.

General Activities

Beth Liav and Maria Grabiner, DXM Fastpitch Softball President and Administration, did not attend the meeting.

Windsor Kinney, Superintendent, reported that parts were received for pump #2 and a new check valve in Pump Station S. Backup pumps will be rented for use in Pump Station P. The current 100hp generator for pump #3 may not handle the start up but may work okay. Safety training for the personnel occurred last week. The ballast was changed in UV channel #2. Brackets were welded. The Nassau County DOH wants to include the Village of Manorhaven in our sewer shed. During the dye test at Webster Avenue, it was determined that the camera has a connection issue and may need to be sent out for repair.

Joseph H. Marturano, District’s Engineer, reported that a response is being prepared for Flower Hill’s sewer availability request. With regards to the pumps for Pump

Station P, the lead times haven't been determined. There's an electrical component to the installation which will cause a delay. Bancker Construction's invoice was received for the emergency repair on Schooner Road. Asplundh hit the line but it was not marked properly. The crew was advised as to how to mark out connections. A response was sent to the sewer availability request received from 900 W. Shore Road. A new sewer availability request was received from 401-415 Main Street. Village of Manorhaven flows are under review. Contract No. 134- WWTP Stormwater Drainage Improvements project will be closed out soon. Design is being finalized for Contract No. 135-PS C, F and P Improvements project. Contract Nos. 136G, HVAC, E and P for Administrative Building and Laboratory Upgrade will be advertised soon.

Gregory W. Carman, Jr., District's Attorney, will send a letter to the Town attorney advising him of a sinkhole caused by the Town's faulty drain in Sunset Park.

The regular meeting went into executive session 9:00 a.m. – 9:20 a.m.

Upon a motion duly made by Commissioner Cassens, seconded by Commissioner D'Alonzo, by roll call of Cassens, Aye, and D'Alonzo, Aye, it was resolved to increase the salaries of Giovanna DiFiore, Michelle Magee and Jesse Rivas by \$7,500, \$2,500, and \$2,500, respectively, effective January 21, 2026.

Resolution 1-22 Resolution to Increase Salaries for Giovanna DiFiore, Michelle Magee and Jesse Rivas Effective January 21, 2026

Giovanna DiFiore, Business Manager, reported that she will attend the annual NYGFOA conference in April 2026. Senator Suozzi's chief of staff provided contacts who can advise as to reporting requirements for the \$1.092 million funding from the appropriations bill. The bill is expected to be signed by President Trump by the end of the month.

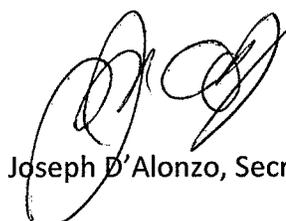
Commissioner Cassens reported that she has met with several teams who expect to use the field at Sunset Park for this year. There are some volunteers who can help with the maintenance. She communicated with Michael Scotto who started a non-profit, Friends of Sunset Park. There will be no exclusive rights to any ball club.

Commissioner Cassens adjourned the meeting at 9:30 a.m.



Joseph D'Alonzo, Secretary and Assistant Treasurer

I do hereby certify that the foregoing is a true and correct copy (duplicate original) of the minutes of a meeting of the Board of Commissioners of the Port Washington Water Pollution Control District held at the District Office on January 20, 2026.



Joseph D'Alonzo, Secretary and Assistant Treasurer