

the A regular meeting of the Board of Commissioners of the Port Washington Water Pollution Control District was held at the District Office on Tuesday, January 27, 2026, at 8:00 a.m.

Present: Melanie Cassens, Chairperson
Arduino (Eddy) Marinelli, Treasurer (via telephone)
Joseph D'Alonzo, Secretary and Assistant Treasurer

Also present were Windsor Kinney, Superintendent, Gregory W. Carman, Jr., District's Attorney, Joseph H. Marturano and Olga Mubarak, District's Engineers, and Giovanna DiFiore, Business Manager.

Commissioner Cassens opened the meeting at 8:00 a.m.

Approval of Minutes and Abstract

The minutes of the January 20, 2026, meeting were reviewed and ordered filed with the District Office and with the Town Clerk.

The Weekly Abstract of Transactions and claims for January 27, 2026, with the total disbursement amount of \$77,706.60, were reviewed, approved, and ordered filed.

Review of Weekly Operating Results

The Board reviewed the weekly operating results report from the Superintendent.

General Correspondence

Public Comment

Comments from the public were heard.

Contract No. 133E-Wastewater Treatment Plant Main Electrical Switchgear Replacement

Signed Notice of Award dated January 20, 2026, from the Business Manager to L.E.B. Electric, Ltd., was read and ordered filed.

Contract No. 133G- Wastewater Treatment Plant Main Electrical Switchgear Replacement

Signed Notice of Award dated January 20, 2026, from the Business Manager to G&M Earth Moving Inc., was read and ordered filed.

Contract No. 134- Wastewater Treatment Plant Stormwater Drainage Improvements

A letter of transmittal dated January 26, 2026, from Lisa Lautato, D&B Engineers and Architects, P.C. with Payment Requisition No. 4-Final from Galvin Bros. & Madhue Contracting JV, in the amount of \$76,062.74, was reviewed, approved and processed for payment.

Certified Payroll

Two certified payroll worksheets for the period January 14, 2026 through January 20, 2026, for signature were reviewed and executed by Commissioner Cassens.

FOIL Request

A letter dated January 20, 2026, from the Business Manager to Linda Arias of Construction Information Systems, responding to her FOIL request received January 15, 2026, was read and ordered filed.

Consolidated Funding Application (CFA)

Three letters dated January 20, 2026, from Lauren Townley, Section Chief of the NYSDEC Bureau of Water Assessment and Management, to the Business Manager informing her that the WWTP Improvements and Pump Station Upgrades grant applications for the Water Quality Improvement Project (WQIP) Program were not selected for funding awards, were received, read and ordered filed.

2025 Audit

A letter from Richard J. Nicolello, Town of North Hempstead Town Attorney, dated January 9, 2026, to the Board authorizing the retention of Sound Actuarial Consulting LLC services for the year ending December 31, 2025, under an intermunicipal agreement between the Town and the District, of which the District's proportionate share for costs is \$1,300.00, was received, read and ordered filed.

An electronic letter dated January 21, 2026, from the TNH Director of Governmental Research to the Business Manager as regards to the due dates of the 2025 Component Unit Financial Report (CUFR) and the 2025 Cash Basis Report, was received, read and ordered filed.

General Activities

Drina Scheiber and Chris Avazis, Executive Director and Executive Board member, respectively, of Port Washington Youth Activities, Inc. (PYA), and Pete Prudente and Stephanie Teff, President and Secretary of the Lions Club, respectively, attended the meeting at 9:00 a.m. Commissioner Cassens notified them that the license agreements for all licensees are under review and will be updated. Drina Scheiber stated that she will not change the naming of the field. Chris Avazis would like to maintain the history of the Lions Club and the maintain the Lion storage structure as is. A history board for public viewing, new signs and a new gateway/fencing were discussed. Fundraising for these items may be utilized. It was understood that a new license agreement will be drafted and will be sent to them in the near future.

Windsor Kinney, Superintendent, reported that there were minor alarms in the UV banks. The snow removal at the plant has been slow. New sump pumps and copper pipes were installed in Pump Station R. Every emergency generator was run under load. There was a problem with the service connection at 13 Lynette Drive. It was found through cctv that there are grease issues in the line. Citywide Sewer & Drain will be contacted and they will resolve the issue for the resident. Two employees, Kevin Rodriguez and Erik Eguizabal, went upstate for operator training in a District vehicle, and were involved in a car accident near Roscoe, NY. A rental car was obtained for their return. Final tank #2 is not scheduled to go back online and will wait for better weather. Some of Bombay Kitchen's operations will move from the current Channel Drive location.

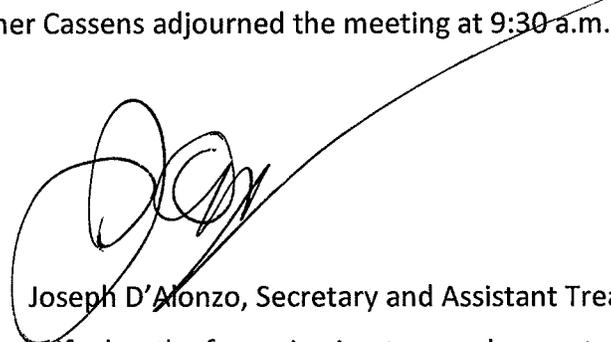
Joseph H. Marturano, District's Engineer, reported that the Godwin pump rental is in operation. Quotes haven't been received from GA Fleet for their pumps yet. Talks are in progress with Bancker Construction for the reconfiguration of the pumps. The mercury minimization plan and the 503 report for sludge is in progress. The bacterial analysis study will be finalized by Windsor. The sewer availability report for 401-415 Main Street is in progress. Contract signing for the switchgear project will occur soon. A walk through has been scheduled for the administration building project. A tentative date for a meeting with St. Francis Hospital has been set for Friday. The DMR report has been submitted. The sewer availability evaluation for Flower Hill is in progress.

Gregory W. Carman, Jr., District's Attorney, will send a letter to the Town attorney advising him of a sinkhole caused by the Town's faulty drain in Sunset Park. Bombay Kitchen's lawyer will be contacted for an update on their grease trap and Notice of Violation. He spoke with PAL's attorney with regards to the Article 70 with PAL, and the court date was adjourned to February 6, 2026.

Giovanna DiFiore, Business Manager, reported that the positive pay fee will be deducted from the account's compensating balance. Brandon Kurz and his two attorneys, Nikki Todadze and Todd Steckler, came in to review the voter registers from the December 9, 2025, election for District commissioner.

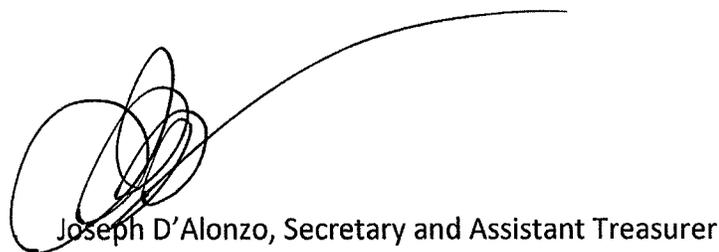
Commissioner Cassens reported that Friends of Sunset Park, a not for profit established by Michael Scotto, can run Sunset Park. A board will be installed. Fees will be collected in order to pay for maintenance. Fundraising for Sunset Park will be considered. Discussions with various ball clubs are in progress and the clubs' needs are being determined.

Commissioner Cassens adjourned the meeting at 9:30 a.m.



Joseph D'Alonzo, Secretary and Assistant Treasurer

I do hereby certify that the foregoing is a true and correct copy (duplicate original) of the minutes of a meeting of the Board of Commissioners of the Port Washington Water Pollution Control District held at the District Office on January 27, 2026.



Joseph D'Alonzo, Secretary and Assistant Treasurer