

A regular meeting of the Board of Commissioners of the Port Washington Water Pollution Control District was held at the District Office on Tuesday, February 3, 2026, at 8:00 a.m.

Present: Melanie Cassens, Chairperson  
Joseph D'Alonzo, Secretary and Assistant Treasurer

Also present were Windsor Kinney, Superintendent, Gregory W. Carman, Jr., District's Attorney, and Giovanna DiFiore, Business Manager.

Commissioner Cassens opened the meeting at 8:00 a.m.

### **Approval of Minutes and Abstract**

The minutes of the January 27, 2026, meeting were reviewed and ordered filed with the District Office and with the Town Clerk.

The Weekly Abstract of Transactions and claims for February 3, 2026, with the total disbursement amount of \$130,059.82, were reviewed, approved, and ordered filed.

### **Review of Weekly Operating Results**

The Board reviewed the weekly operating results report from the Superintendent.

### **General Correspondence**

### **Public Comment**

There were no comments from the public.

### **General Activities**

Windsor Kinney, Superintendent, reported that mercury levels have not been reported yet. Gates are frozen in the plant due to the weather and they have to be left open. A pipe burst in the garage, so the doors must be raised by hand. As the biosolids building is not heated, bullet heaters are used when necessary. The UV channel has a recurring alarm and will be evaluated. Snow removal at the plant has been completed. A heat trace was installed on the bypass valves in Pump Station P. The bypass pump is expected to be delivered this week. Generators are being run twice per week. National Grid replaced the gas service in Pump Station D. Confined space refresher training took place this week. ELAP correction action response is due this week. Windsor reminded the board that the EPA advised during the last audit that the District should limit flows from the Village of Manorhaven.

Gregory W. Carman, Jr., District's Attorney, will follow up with Bombay Kitchen's lawyer. A response to the Village of Manorhaven's FOIL request is in progress. Commissioner Cassens would prefer to have the Mayor come in for a meeting and asked that the new fee calculation process be started.

Giovanna DiFiore, Business Manager, reviewed the new health insurance rates with the board. Per discussion and analysis of needed funds for the capital projects with Lisa Lautato, D&B Engineers, it was determined that \$4,300,000 will be borrowed as short term borrowings under the \$59 million bond during the Town's Spring borrowing season.

Including this borrowing, the total short term borrowing will be \$21,600,000. An email was received from Adam Hornbuckle, the Long Island Regional Director for U.S. Senator Charles Schumer, requesting that the District post information about the \$1.092 million grant included in the Interior Appropriations Bill on social media.

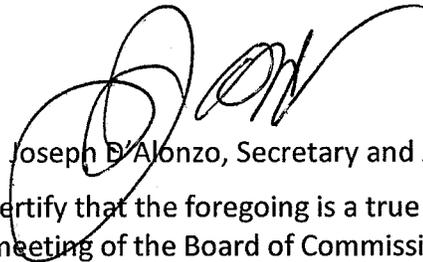
Commissioner D'Alonzo recommended re-engaging Empire Government Strategies since they had assisted in securing the \$1.092 million grant into the final version of the Interior Appropriations Bill. Upon a motion made by Commissioner D'Alonzo and seconded by Commissioner Cassens, the following resolution to retain Empire Government Strategies was duly adopted on roll call: Cassens, Aye; D'Alonzo Aye.

**Resolution 2-1      Resolution to Retain Empire Government Strategies Pursuant to the Retainer on File**

Commissioner Cassens reported that the field scheduling at Sunset Park is in progress. Friends of Sunset Park, a not for profit established by Michael Scotto, will take time to be established as a 501 c (3) entity. A license agreement between the District and this entity will be needed and its scope of responsibility in Sunset Park will be determined. Insurance coverages were part of the discussions with 3-4 sports organizations interested in utilizing the field.

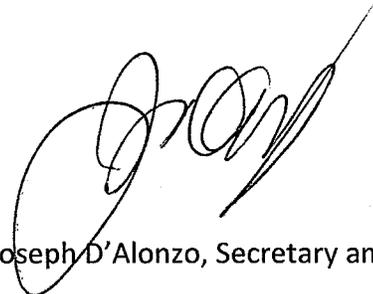
The regular meeting went into executive session 8:45 a.m. – 9:30 a.m.

Commissioner Cassens adjourned the meeting at 9:30 a.m.



Joseph D'Alonzo, Secretary and Assistant Treasurer

I do hereby certify that the foregoing is a true and correct copy (duplicate original) of the minutes of a meeting of the Board of Commissioners of the Port Washington Water Pollution Control District held at the District Office on February 3, 2026.



Joseph D'Alonzo, Secretary and Assistant Treasurer